



EMPLOYMENT APPLICATION

**We operate 7 days a week,
Year round.**

TODAY'S DATE

Check All to the right you are qualified for, or positions you desire

| | |
|-----------------|--------------------------|
| Banquet Staff | Holiday Staff (seasonal) |
| Kitchen Staff | Picnic Staff (seasonal) |
| Delivery Driver | Full Time |
| Office Staff | Part Time |
| Sales Staff | Weekends |
| Grill Chef | On Call Only |

THIS APPLICATION MUST BE COMPLETELY FILLED OUT. INCOMPLETE APPLICATIONS ARE NOT EVALUATED

You may be required to drive as a condition of employment. As a result, you will need to provide a copy of your Motor Vehicle Record, or sign the affidavit on the back of this application authorizing permission for us to run a MVR report on you.

| | |
|-----------------------------|---|
| YOUR NAME | SOCIAL SECURITY NUMBER |
| ADDRESS | |
| CITY | |
| STATE | |
| TELEPHONE (DAY) | Are you over 25 years of age? ___ Yes ___ NO |
| (CELL/PAGER/EVENING) | Date of Birth: / / |

A SHORT EXERCISE IN YOUR ABILITY TO FOLLOW DIRECTIONS:

What Can You Bring To This Job – You must list a minimum of 3 qualifications

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Check off five of the following descriptive words to identify what type of employee you are, 100% of the time.

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|---------------------------------------|--|-----------------------------------|---|-------------------------------------|
| <input type="checkbox"/> HI ENERGY | <input type="checkbox"/> COURTEOUS | <input type="checkbox"/> A LEADER | <input type="checkbox"/> PROBLEM SOLVER | <input type="checkbox"/> GO-GETTER |
| <input type="checkbox"/> POLITE | <input type="checkbox"/> TEAM-ORIENTED | <input type="checkbox"/> ON TIME | <input type="checkbox"/> ATTENTIVE | <input type="checkbox"/> TIDY/CLEAN |
| <input type="checkbox"/> EXCITED | <input type="checkbox"/> QUICK THINKER | <input type="checkbox"/> SMOOZER | <input type="checkbox"/> DETAILED | <input type="checkbox"/> A FOLLOWER |
| <input type="checkbox"/> PROFESSIONAL | <input type="checkbox"/> LOYAL TO CO | <input type="checkbox"/> CLOSER | <input type="checkbox"/> SELF-STARTER | <input type="checkbox"/> ORGANIZED |

Check off five of the following descriptive words that **DO NOT** describe you, 100% of the time.

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|---------------------------------------|--|-----------------------------------|---|-------------------------------------|
| <input type="checkbox"/> HI ENERGY | <input type="checkbox"/> COURTEOUS | <input type="checkbox"/> A LEADER | <input type="checkbox"/> PROBLEM SOLVER | <input type="checkbox"/> GO-GETTER |
| <input type="checkbox"/> POLITE | <input type="checkbox"/> TEAM-ORIENTED | <input type="checkbox"/> ON TIME | <input type="checkbox"/> ATTENTIVE | <input type="checkbox"/> TIDY/CLEAN |
| <input type="checkbox"/> EXCITED | <input type="checkbox"/> QUICK THINKER | <input type="checkbox"/> SMOOZER | <input type="checkbox"/> DETAILED | <input type="checkbox"/> A FOLLOWER |
| <input type="checkbox"/> PROFESSIONAL | <input type="checkbox"/> LOYAL TO CO | <input type="checkbox"/> CLOSER | <input type="checkbox"/> SELF-STARTER | <input type="checkbox"/> ORGANIZED |

SELL YOURSELF – list any additional information you would like us to consider.

CARLSON CATERING COMPANY OPERATES UNDER A ZERO-TOLERANCE DRUG POLICY.

You may be tested as a precursor to an employment offer. We randomly test all employees for drug use.

EMPLOYMENT HISTORY

PLEASE LIST YOUR EMPLOYMENT HISTORY BELOW, BEGINNING WITH YOUR CURRENT OR MOST RECENT EMPLOYER

| Dates Employed (to-from) | Employer name/City/State | Employer phone | Manager name | Payrate | Position | Reason for Leaving |
|--------------------------|--------------------------|----------------|--------------|---------|----------|--------------------|
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EDUCATIONAL HISTORY

PLEASE LIST EDUCATIONAL BACKGROUND BELOW

| Dates attended (to - from) | School/College/Vocational School/Seminar Location (City/State) | Degree or Diploma | Years Completed | GPA | Coursework, Major or Minor |
|----------------------------|--|-------------------|-----------------|-----|----------------------------|
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ACCOMPLISHMENTS

SHARE YOUR SPECIAL ACCOMPLISHMENTS, AWARDS, ETC.; ESPECIALLY THOSE THAT WOULD PERTAIN TO EMPLOYMENT WITH US.

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Do you know anyone from our company?

List any regularly scheduled commitments here:

Write a paragraph about your last or current job. What did you like about it? What did you not like about it? What type of employee do you believe you were at this company?

Why should we hire you? What makes you stand out from all the other job candidates for the job?

Use this area to record additional notes and information, if you ran out of room in the application somewhere. Or, use this area to sell yourself and tell us why we should hire you.

IF YOU ARE APPLYING FOR A POSITION, WHICH REQUIRES YOU TO DRIVE, PLEASE FILL OUT THIS AREA.

We are required to add you to our insurance policy if you drive your own vehicle or our vehicle for work purposes. In order to do this, we require you have a clean driving record. Your employment is conditional upon examination of your MVR report. Should your MVR report cause an increase in our insurance rates, any job offers extended to you will be withdrawn, immediately.

Will you provide a copy of your MVR report? YES NO

1. You may bring us a copy of your MVR report, which you can get from the Secretary of State office.
2. You may authorize us to run a copy of your MVR. (requires you sign a form)

Please answer the following questions:

Have you been convicted of a crime in the last 10 years? _____

If yes, explain:

Have you ever been convicted of a felony in the last 7 years? _____

If yes, explain:

Carlson Catering Company and Gourmet Airfare are Drug-Free Workplaces. As a precursor to employment, you will be tested for drug use. Please document all drugs your are presently taking below.

Please read carefully before affixing your signature to this application.

1. I understand that if I am employed, any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate discharge from the employer's service, whenever it is discovered.
2. I give the employer the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the employer and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.
3. The employer does not unlawfully discriminate in employment.
4. This application is current for six months, only. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.
5. If I am hired, I understand that I am free to resign at any time, with or without cause and with proper notice and the employer reserves the same right to terminate my employment at any time, with our without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the employer, other than an authorized officer has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer.
6. I understand it is the company's policy not to refuse to hire a qualified individual with a disability because of that persons' need for reasonable accommodation as required by the ADA.
7. I also understand that if I am hired, I will be required to provide proof of identity, social security number and legal work authorization. I will also be required to sign a confidentiality agreement.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

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| Signature of Applicant | X | Date | |
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